

The Art of Pivoting

IMPORTANT CONTACTS

D/HH District Specialist: _____

District Education Specialist: _____

Complex Area Superintendent: _____

Your Child's School: _____

Your Child's IEP Care Coordinator: _____

619/IFSP Coordinator (preschool): _____

Department of Education, State Office: _____

FEMA Language Access Services: FEMA Helpline (800-621-3362)

To Report A Civil Rights Violation: (202) 514-3847

1-855-856-1247 (toll-free)

Telephone Device for the Deaf

(TTY) (202) 514-0716

C.L.I.P

- ☐ **Create a separate email to have your child's educational documents sent to and easily accessible.**
- ☐ **Locate the next closest D/HH program to your child's current placement**
- ☐ **Identify documents to request a digital copy of:**
Communication plan, IEP or 504 Plan, All Assessments conducted, All PWN
- ☐ **Plan: Email a copy of the above contacts with the year in the subject line (EX: Contacts 24-25 SY) to your child's educational plan email.**

EDUCATIONAL EMERGENCY PREPAREDNESS CHECKLIST

The checklist below is a tool you may use in the event of a catastrophic event that causes loss of home, school or both.

☐ An easily accessible email or electronic storage space has been set up to store your child's medical and educational records and documents and the password to access the account has been shared with at least two trusted relatives or friends.

☐ The following documents have been placed in my child's secure electronic information space:

___ Hearing Evaluations

___ CI/Hearing Aid Information

___ IEP/IFSP/504

___ Educational Assessments

___ School Records

___ Historical Documents (medical records showing eligibility, previous assessments, etc.)

___ IEP team member contact information

___ Copy of Federal Rights/Protections (McKinney-Vento Act)

☐ I have contacted my child's school program and have identified with them who the district homeless education liaison is and I have added that contact information to my child's secure electronic information space.

☐ I have identified educational programs nearby that could support and serve my child's educational needs in case of a disaster. (Ideally all programs within a 60 mile radius in case the emergency situation impacts a wide radius from our current program.)

☐ I have spoken with my district special education director, my child's school principal and my child's classroom/special education teachers to ensure that we have a consistent plan in place in case an emergency situation should impact us. This plan includes possible options for a alternative school location in case a natural disaster destroys homes and our child's school building.

☐ I have shared this checklist and information with other parents of children in my child's school so we can ensure the school has an emergency plan in place in case of a disaster.