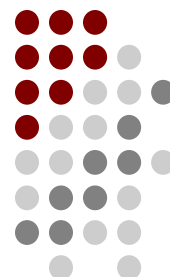


Events Exposition Services, Inc.



570 Rock Road Drive
Units L&M
East Dundee, IL 60118

Phone: 847.851.8691
Fax: 847.851.8714
eventsexposition.com



Dear Exhibitor:

Events Exposition Services, Inc. is pleased to have been selected as the Official Services Contractor for the 9th Annual Early Hearing Detection and Intervention Conference to be held at the InterContinental O'Hare Hotel, March 1st – 2nd, 2010.

Enclosed in this manual are all the necessary order forms to assist you with your pre-planning efforts. We do ask that you check deadline dates and mail forms back to the proper suppliers.

Ehdi is providing the following booth equipment per exhibit space. You will receive one package for each booth space you reserve.

- 8' high backwall drape (Colors TBD)
- 3' high siderail drape (Color TBD)
- (1) 2'x6'x30" high skirted table (Color TBD)
- (2) chairs
- (1) wastebasket
- (1) two-line 7" x 44" ID sign stating company name and booth number

Please note: *****THE EXHIBIT AREA IS CARPETED*****

DISCOUNT ORDER DEADLINE: Orders with payment must be received by: February 12th, 2010

ADVANCE SHIPMENTS TO WAREHOUSE: Last day for shipment to arrive without surcharge: February 12th, 2010

Exhibitor Move-in:	Sunday	February 28 th , 2010	6:00pm – 8:00pm
Show Opens:	Monday	March 1 st , 2010	7:30am – 7:30pm
	Tuesday	March 2 nd , 2010	7:30am – 2:30pm
Dismantle:	Tuesday	March 2 nd , 2010	2:30pm – 4:00pm

Exhibit hall must be cleared of all materials by 4:00pm, March 2nd, 2010.

If Events Exposition Services, Inc. can be of any further assistance, please call our Customer Service Department at 847.851.8691.

Please fax all orders and information to 847.851.8714.

Sincerely,

Events Exposition Services, Inc.
Customer Service Department

"It is our goal to be your full service contractor"



**Discount
Deadline Date:
February 12th, 2010**

PAYMENT POLICY & CREDIT AUTHORIZATION FORM

Exhibiting Company Information

Exhibitor Name: _____	Booth #: _____
Address: _____	
City: _____	State: _____ Zip: _____
Contact Name: _____	Phone: _____
Cell: _____	Fax: _____
Email: _____	

If paying in advance by credit card, please complete the following:

Charge to: <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa	
Account # _____	Expiration Date: _____
Name on Card: _____	CVV2 Code: _____
Card Member Signature _____	Date: _____

Your signature indicates acceptance of all terms and conditions as outlined in the service manual

Events Exposition Services, Inc. will charge the amount of your advance order plus any additional charges incurred at show site by you or your representative to your credit card account. These charges may include Events Exposition Services, or any charges, which Events may be obligated to pay on behalf of the exhibitor, including but not limited to any shipping charges.

If paying by company check, please reference show name and booth number on your check. Payable to Events Exposition Services.

SUMMARY OF CHARGES:

Furnishings/Accessories _____	Carpeting/Padding _____	
Cleaning/Porter Service _____	Material Handling _____	
Installation Labor _____	Custom Signs _____	
Dismantle Labor _____	Audio Visual _____	
Rental Exhibits _____		

TOTAL DUE: \$ _____

PLEASE FAX THIS SHEET ALONG WITH THE INDIVIDUAL ORDER PAGES AND PAYMENT TO 847.851.8714

- Discount Prices:** Orders must be received with payment in full on or before the deadline date(s). Late orders and orders received without payment will be charged at the standard rates with any applicable surcharges.
- Payment Policy:** All charges must be paid prior to the close of the show. Outbound labor or material handling services will not be provided without this completed credit card authorization form on file. Provide your show representative with a means of payment and/or a copy of this form.
- Final Invoices:** Absolutely no adjustments will be made to your invoice after the close of the show. Be sure any inquiries are made prior to that time. Please refer to the individual order forms for items and services that are subject to cancellation fees.
- Unpaid Balances:** Should there be any unpaid balances after the close of the show, terms will be net, due and payable upon receipt of final invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE of 1.5% per month, which is and ANNUAL PERCENTAGE RATE OF 18%, and future orders will be on a prepayment basis only. DECLINED CREDIT CARD CHARGES ARE SUBJECT TO A 25% SERVICE CHARGE.

Events Exposition Services, Inc.
 570 Rock Road Drive, Units L&M, East Dundee, IL 60118
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www.eventsexposition.com



**Discount
Deadline Date:
February 12th, 2010**

BOOTH EQUIPMENT RENTAL FORM

Exhibiting Company Information

Exhibitor Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email: _____ Fax: _____

Display Tables UNDRAPED	Qty. X	Discount Price	Standard Price	Total
2'x4'x30" high	_____	\$32.00	\$45.00	_____
2'x6'x30" high	_____	39.00	55.00	_____
2'x8'x30" high	_____	48.00	68.00	_____
2'x4'x42" high	_____	40.00	56.00	_____
2'x6'x42" high	_____	48.00	68.00	_____
2'x8'x42" high	_____	55.00	78.00	_____
Vinyl Table Tops	_____	15.00	19.00	_____

Display Tables DRAPED	Qty. X	Discount Price	Standard Price	Total
2'x4'x30" high	_____	\$69.00	\$97.00	_____
2'x6'x30" high	_____	86.00	126.00	_____
2'x8'x30" high	_____	98.00	138.00	_____
2'x4'x42" high	_____	85.00	119.00	_____
2'x6'x42" high	_____	103.00	144.00	_____
2'x8'x42" high	_____	115.00	169.00	_____
Skirt 4 th Side	_____	31.00	41.00	_____

PLEASE SELECT SKIRT COLOR

Blue Black Gold Plum Red
 Silver White Seafoam
 Hunter Green Burgundy

Specialty Tables & Chairs	Qty. X	Discount Price	Standard Price	Total
Plastic Side Chair	_____	\$37.00	\$52.00	_____
Upholstered Chair	_____	48.00	67.00	_____
High Stool	_____	52.00	73.00	_____
Cocktail Tables – 30" Diameter				
30" high	_____	70.00	85.00	_____
42" high	_____	85.00	100.00	_____
Coffee Tables				
18" high	_____	35.00	40.00	_____
<input type="checkbox"/> Round <input type="checkbox"/> Square <input type="checkbox"/> Rectangular				

Booth Accessories	Qty. X	Discount Price	Standard Price	Total
Wastebasket	_____	\$15.00	\$21.00	_____
Chrome Easel (tripod)	_____	35.00	45.00	_____
Chrome Stand (22x28)	_____	74.00	104.00	_____
Chrome Bag Stand	_____	53.00	74.00	_____
Literature Rack	_____	75.00	95.00	_____
Chrome Halltree	_____	25.00	37.00	_____
Coat Rack	_____	75.00	95.00	_____
Plastic Stanchion	_____	25.00	35.00	_____
Plastic Chain (yd)	_____	6.00	8.00	_____
Raffle Drum	_____	75.00	105.00	_____

Special Booth Drape & Skirts	Qty. X	Discount Price	Standard Price	Total
3' high drape/ft.	_____	\$8.00	\$10.00	_____
8' high drape/ft.	_____	10.00	14.00	_____
12' high drape/ft.	_____	15.00	20.00	_____
30" polysateen	_____	7.00	11.00	_____
3' upright & base	_____	13.00	16.00	_____
8' upright & base	_____	18.00	21.00	_____
Crossbar	_____	14.00	18.00	_____

PLEASE SELECT SKIRT COLOR

Blue Black Gold Plum Red
 Silver White Seafoam
 Hunter Green Burgundy

Table Top Risers	Qty. X	Discount Price	Standard Price	Total
4'x10"x12" high	_____	\$43.00	\$60.00	_____
6'x10"x12" high	_____	50.00	67.00	_____

Please note:

- Orders cancelled after delivery to booth are subject to 50% service charge.
- Absolutely no adjustments will be made after the close of the show.
- Remit payment with order. Advance payment in full is required otherwise standard prices will prevail.
- Customer is responsible for loss or damage to equipment.

TOTAL DUE: \$ _____

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 570 Rock Road Drive, Units L&M, East Dundee, IL 60118
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www.eventsexposition.com



**Discount
Deadline Date:
February 12th, 2010**

BOOTH CARPET RENTAL FORM

Exhibiting Company Information

Exhibitor Name:	Booth #:
Address:	
City:	State: Zip:
Contact Name:	Phone:
Email:	Fax:

STANDARD CARPETING & CUT TO SIZE (INCLUDES FRONT TAPING)				
SIZE	QTY x	DISCOUNT PRICE	STANDARD PRICE	TOTAL
9' x 10' Carpet	_____	\$97.00	\$116.00	_____
9' x 20' Carpet	_____	194.00	232.00	_____
9' x 30' Carpet	_____	291.00	349.00	_____
9' x 40' Carpet	_____	388.00	465.00	_____

CUT TO EXHIBIT SIZE:				
_____ ft. x _____ ft. = _____	_____	\$2.10	\$3.15	_____
(length) (width) (total sq. ft.)	(sq. ft.)			

PLEASE SELECT CARPET COLOR:		
_____ BLUE	_____ BLACK	_____ BURGUNDY
_____ GOLD	_____ GREY	_____ HUNTER GREEN
_____ PLUM	_____ RED	_____ SEAFOAM

PADDING/PROTECTIVE VISQUEEN COVERING/TAPE			
	DISCOUNT PRICE	STANDARD PRICE	TOTAL
PADDING (per square foot)			
_____ ft. x _____ ft. = _____	\$1.10	\$1.60	_____
(length) (width) (total sq. ft.) (sq. ft.)			
VISQUEEN (per square foot)			
_____ ft. x _____ ft. = _____	\$.40	\$.50	_____
(length) (width) (total sq. ft.) (sq. ft.)			
RUG TAPE (per linear foot)	\$1.25	\$1.75	_____

- Please note:
1. Orders cancelled after delivery to booth are subject to 50% service charge.
 2. Absolutely no adjustments will be made after the close of the show.
 3. Remit payment with order. Advance payment in full is required otherwise standard prices will prevail.
 4. Customer is responsible for loss or damage to equipment.

TOTAL DUE: \$ _____



**Discount
Deadline Date:
February 12th, 2010**

REQUEST TO USE EXHIBITOR APPOINTED CONTRACTOR

If you are planning to use contractors for any service, which are not official contractors for this show, **this form must be completed and received by Events Exposition Services, Inc. by February 12th, 2010.**

Exhibiting Company Information

Exhibitor Name:	Booth #:
Address:	
City:	State: Zip:
Contact Name:	Phone:
Email:	Fax:

Insurance

In order to perform work on the show floor, EAC must provide proof of insurance, naming Events Exposition Services, Inc. as an additional insured:

- Commercial general insurance policy for at least \$1,000,000 per occurrence, at least \$2,000,000 in the annual aggregate, plus at least \$1,000,000 automobile liability insurance for any owned, non-owned, or hired autos, as well as Worker's Compensation Insurance.

Rules & Regulations

EAC is responsible for adherence to all exhibitor and display regulations established by show management.

EAC will complete assigned tasks in a timely manner, within the prescribed time limit.

EAC will share with Events Exposition Services, Inc. all reasonable costs related to its operation, including overtime pay for stewards, restoration of exhibit space to its original condition, etc.

EAC services will not conflict with, violate, or jeopardize existing labor relations, agreements or contracts.

EXHIBITOR APPOINTED CONTRACTOR/THIRD PARTY BILLING AUTHORIZATION

The exhibiting firm is ultimately responsible for payment of charges and are bound by all terms and conditions included in this service kit. In the event that the named third party does not discharge payment prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be billed to the third party.

<input type="checkbox"/> Rental Furniture/Carpet	<input type="checkbox"/> Signs	
<input type="checkbox"/> I & D Labor/Supervision	<input type="checkbox"/> Booth Cleaning	<input type="checkbox"/> All
<input type="checkbox"/> Material Handling	<input type="checkbox"/> Other:	

Charge to: American Express Discover Mastercard Visa

Your signature indicates acceptance of all terms and conditions as outlined in the service manual

Account #	Expiration Date:
Name on Card:	
Card Member Signature	Date:
Contractor Name:	
Address:	
City/Country:	State/Province Zip/Postal Code:
Telephone:	Fax:
Representative Name:	Email:

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**Discount
Deadline Date:
February 12th, 2010**

RENTAL DISPLAY SYSTEM

ORDERS RECEIVED AFTER DEADLINE DATE ARE BASED ON AVAILABILITY

Exhibiting Company Information

Exhibitor Name:	Booth #:
Address:	
City:	State: Zip:
Contact Name:	Phone:
Email:	Fax:

CUSTOM RENTALS UNITS ARE AVAILABLE. PLEASE CALL FOR DESIGN QUOTE.

10' BOOTH

INCLUDES:

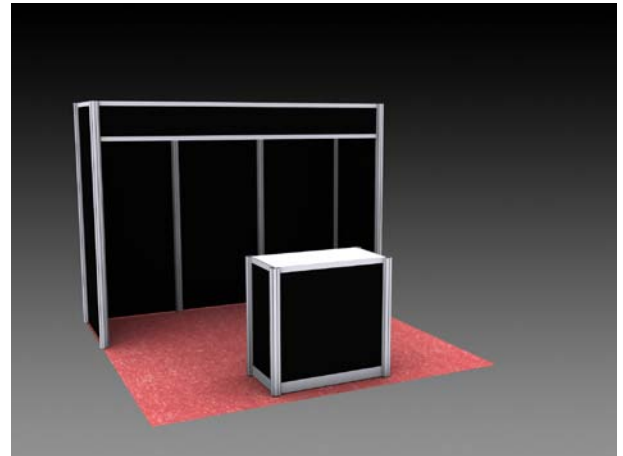
- Cabinet with sliding door
1m wide, 42" high, 1/2m deep
- (3) shelves and brackets
- (3) 1 Meter Panels (white)
- (2) 1/2 Meter Returns (white)
- Carpet (specify color) _____
- Header with your name (logo additional)
- (2) Padded Side Chairs

DISCOUNT

\$1,475.00

STANDARD

\$1,775.00



ACCESSORIES	QTY	DISCOUNT	STANDARD	TOTAL
Halogen Lights	_____	\$75.00	\$90.00	_____
Lit. Shelves Center Panel Only	_____	35.00	42.00	_____
Flat Shelves	_____	35.00	42.00	_____
Cabinets:				
1m x 1/2 m x 42"	_____	305.00	390.00	_____

PRICE INCLUDES ASSEMBLY AND DISMANTLE OF THE BOOTH IN YOUR ASSIGNED SPACE

ALL ELECTRICAL AND UTILITY CHARGES WILL BE THE RESPONSIBILITY OF THE EXHIBITOR.

INSERT HEADER SIGN COPY IN BOX BELOW

Please note:

1. Orders cancelled after delivery to booth are subject to 100% service charge.
2. Absolutely no adjustments will be made after the close of the show.
3. Remit payment with order. Advance payment in full is required otherwise standard prices will prevail.
4. Customer is responsible for loss or damage to equipment.

TOTAL DUE: \$ _____

Events Exposition Services, Inc.

570 Rock Road Drive, Units L&M, East Dundee, IL 60118

Phone: 847.851.8691 ♦ Fax: 847.851.8714

www.eventsexposition.com

DISPLAY BOARD ORDER FORM

Exhibiting Company Information

Exhibitor Name: _____	Booth #: _____
Address: _____	
City: _____	State: _____ Zip: _____
Contact Name: _____	Phone: _____
Email: _____	Fax: _____

Perforated Board

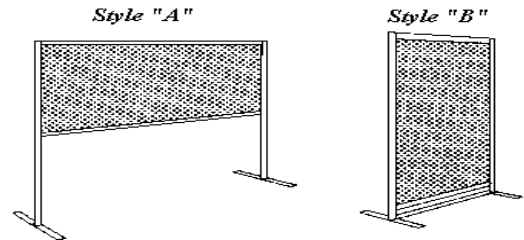
Panels are white, single-sided. Specialty colors are based on availability. Exhibitor to provide all hanging hardware, hooks, etc.

Panels

STYLE: ___ A - Horizontal ___ B - Vertical

Qty	Item	Discount	Standard	Total
_____	38" x 86" Panel	\$110.00	\$135.00	_____
_____	SPECIAL COLOR-Add	65.00	90.00	_____

SPECIFY: _____



Velcro Board

Both sides are covered with Velcro compatible fabric

Panels

STYLE: ___ A - Horizontal ___ B - Vertical

Qty	Item	Discount	Standard	Total
_____	38" x 86" Panel	\$110.00	\$135.00	_____
_____	SPECIAL COLOR-Add	65.00	90.00	_____

Colors GRAY BLACK (circle)

SPECIFY: _____

Foam Core/Sinatra Panels**

Panels are white, double-sided. Special orders are based on availability. Graphics can be applied to customize your booth (as shown below). Please call for quote.

Panels

STYLE: ___ A - Horizontal ___ B - Vertical

Qty	Item	Discount	Standard	Total
_____	38" x 86" Panel	\$110.00	135.00	_____
_____	SPECIAL COLOR-Add	65.00	90.00	_____

SPECIFY: _____



Tackboard

Both sides are gray fabric, and accept pushpins or Velcro

Panels

STYLE: ___ A - Horizontal ___ B - Vertical

Qty	Item	Discount	Standard	Total
_____	48" x 94" Panel	\$110.00	\$135.00	_____

Accessories

Qty	Item	Discount	Standard	Total
_____	75 Watt Can Lights	\$35.00	\$42.00	_____
_____	Velcro Dots per Dozen**	5.00	6.00	_____
Style B Only				
_____	Shelves 38"	35.00	42.00	_____
_____	Style: ___ Flat ___ Angle			_____

Please note:

1. Orders cancelled after delivery to booth are subject to 100% service charge.
2. Absolutely no adjustments will be made after the close of the show.
3. Remit payment with order. Advance payment in full is required otherwise standard prices will prevail.
4. Customer is responsible for loss or damage to equipment.

Graphics**	\$ _____
Accessories	\$ _____
SUBTOTAL	\$ _____
8.75% Sales Tax**	\$ _____
TOTAL DUE	\$ _____

GRID WALL ORDER FORM

Exhibiting Company Information

Exhibitor Name: _____ Booth #: _____

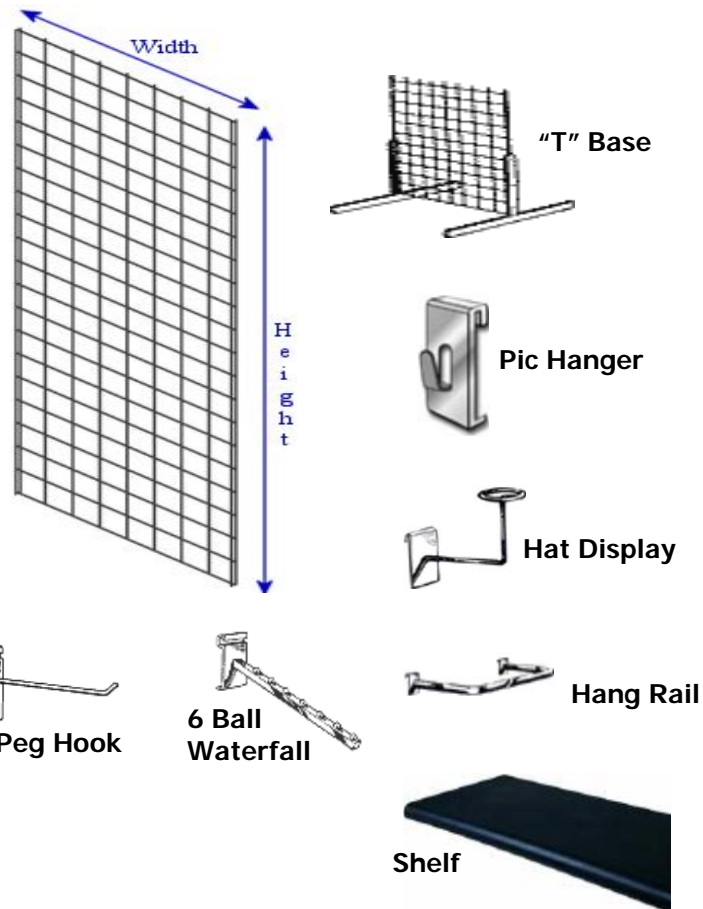
Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email: _____ Fax: _____

QTY	ITEM	DISCOUNT	STANDARD	TOTAL
	Panels			
	2' w x 4' h	\$30.00	\$36.00	
	2' w x 6' h	35.00	42.00	
	2' w x 8' h	45.00	54.00	
	Bases			
	"T" Base, per set	20.00	24.00	
	Shelves			
	24" w/shelf brackets	10.00	15.00	
	48" w/shelf brackets	15.00	20.00	
	Mounting			
	6 Ball Waterfall	7.00	8.50	
	Hang Rail	7.75	9.00	
	Picture Hanger	1.00	1.50	
	Hat Display	4.00	5.00	
	Peg Hook (4", 6", 12")	1.00	1.50	
PLEASE CALL FOR ADDITIONAL ACCESSORIES				



AERIAL VIEW Please sketch your grid configuration.

FRONT OF BOOTH

Please note:

1. Orders cancelled after delivery to booth are subject to 100% service charge.
2. Absolutely no adjustments will be made after the close of the show.
3. Remit payment with order. Advance payment in full is required otherwise standard prices will prevail.
4. Customer is responsible for loss or damage to equipment.

TOTAL DUE: \$ _____



**Discount
Deadline Date:
February 12th, 2010**

BOOTH CLEANING ORDER FORM

Exhibiting Company Information

Exhibitor Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email: _____ Fax: _____

- Show Management provides cleaning of the aisle carpet only. You must order all cleaning that you require within your booth.
- All rental carpets are delivered clean to your booth space. However, during set-up the carpet can become soiled. We suggest you order cleaning services at least once before the show opens.
- Individual cleaning for your booth may be ordered by checking the service desired. Rates are determined by the total square footage of your booth, regardless of area to be cleaned.

VACUUMING SERVICE:

	<u>Discount</u>	<u>Standard</u>
() Shampooing exhibitor's carpet	() Once \$0.31 per sq. ft.	\$0.34 per sq. ft.
() Vacuuming	() Once \$0.21 per sq. ft.	\$0.24 per sq. ft.
() Vacuuming	() Daily \$0.18 per sq. ft./day	\$0.21 per sq. ft./day
() Vacuuming (OVER 500 SQ. FT.)	() Daily \$0.14 per sq. ft./day	\$0.17 per sq. ft./day

Booth Size _____ ft. x _____ ft. = _____ sq. ft. @ _____ (rate) = \$_____ per day x _____ (# of days) = \$_____

Date(s) vacuuming requested: _____

1. Orders cancelled after service has been provided are subject to 100% service charge.
2. Absolutely no adjustments will be made after the close of the show.
3. Advance payment in full is required otherwise standard prices will prevail.

TOTAL DUE: \$ _____



**Discount
Deadline Date:
February 12th, 2010**

CUSTOM SIGN ORDER FORM

Exhibiting Company Information

Exhibitor Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email: _____ Fax: _____

SHOWCARDS			
QTY	SIZE	DISCOUNT	STANDARD
_____	7"x11"	\$29.75	\$59.50
_____	7"x44"	43.25	86.50
_____	9"x44"	51.25	102.50
_____	11"x14"	40.50	81.00
_____	14"x22"	47.25	94.50
_____	14"x44"	72.75	145.50
_____	22"x28"	67.50	135.00
_____	28"x44"	101.25	195.00
_____	40"x60"	175.00	350.00

Showcard pricing includes up to ten words, black copy on white card.

Specify Style: **VERTICAL** **HORIZONTAL**

Specify Lettering Color: _____

Specify Color Background: _____

ADDITIONAL SERVICES:

- ❖ Additional words (over 10)
- ❖ Colored Showcard
- ❖ Colored Copy
- ❖ Easel-back
- ❖ Arrows with Velcro back
- ❖ Weather Protection
- ❖ Logo Signs
- ❖ Banners
- ❖ Foamcore

<u>DISCOUNT</u>	<u>STANDARD</u>
\$2.50	\$4.50
7.50	13.50
6.50	12.50
6.00	8.50
10.00	12.50

CALL FOR QUOTE
CALL FOR QUOTE
CALL FOR QUOTE
CALL FOR QUOTE

Insert Sign Copy Below

- Orders cancelled after production has begun are subject to 100% service charge.
- Absolutely no adjustments will be made after the close of the show.
- Remit payment with order. Advance payment in full is required otherwise standard prices will prevail.

8.75% Sales Tax: \$ _____

ORDER TOTAL: \$ _____



**Discount
Deadline Date:
February 12th, 2010**

INSTALLATION & DISMANTLE LABOR ORDER FORM

Exhibiting Company Information

Exhibitor Name:	Booth #:
Address:	
City:	State: Zip:
Contact Name:	Phone:
Email:	Fax:

HOURLY LABOR RATES (PER PERSON PER HOUR)

Labor rates subject to union contract changes.

STRAIGHT TIME: 8:00 a.m. to 4:30 p.m. Monday thru Friday	\$80.50 per hour
OVERTIME: Before 8:00 a.m., after 4:30 p.m. weekdays & Saturdays 8:00 a.m. to 4:30 p.m.	\$120.75 per hour
DOUBLE TIME: Before 8:00 a.m., after 4:30 p.m. on Saturdays & all hours on Sundays & holidays	\$161.00 per hour

PLEASE INDICATE SERVICE DESIRED & LABOR SCHEDULE:

___ PLAN A

> All work is done under the direction of Events Exposition Services, Inc. personnel. Our charge for this additional services is 25%. One hour minimum charge per man will be assessed of your total labor bill (\$25.00 minimum). This service saves expense and loss of productive time of your own personnel.

> IN ORDER TO COMPLETE THE WORK WITHOUT YOUR REPRESENTATIVE PRESENT, EVENTS EXPO MUST HAVE THE COMPLETED INFORMATION LISTED BELOW:

Self-contained unit
 No. of Crates
 Set-up plans attached
 Set-up plans in crate
 Other (see attached)

Special instructions attached
 Photo attached

___ PLAN B

- > Starting time guaranteed only in those instances where workers are requested for the start of the working day, which is 8:00 a.m.
- > If your representative has not reported to the labor desk at the time labor is requested, A ONE HALF-HOUR MINIMUM CHARGE PER MAN WILL BE ASSESSED.
- > Your representative must check in at our Service Desk to pick up the scheduled laborers. Upon completion of work, your representative must return with the laborer to sign them out.

REPRESENTATIVE NAME: _____

	No. of Workers	Date	Time	Approx. Hours
Installation Labor				
Dismantle labor				

ESTIMATED COSTS

Install: No. of Workers ____ x Hours ____ x Rate ____ = \$ _____
* +25% Supervision

Dismantle: No. of Workers ____ x Hours ____ x Rate ____ = \$ _____
* +25% Supervision

1. A one-hour per person charge will be applied if order is not cancelled in writing 24 hours prior to the scheduled start time.
2. Absolutely no adjustments will be made after the close of the show.
3. Advance payment in full is required otherwise standard prices will prevail.

TOTAL: \$ _____

Events Exposition Services, Inc.
 570 Rock Road Drive, Units L&M, East Dundee, IL 60118
 Phone: 847.851.8691 ♦ Fax: 847.851.8714
 www.eventsexposition.com



**Discount
Deadline Date:
February 12th, 2010**

LABOR REGULATIONS

CHICAGO AREA UNION JURISDICTIONS

All exhibit and display work in the Chicago area **MUST** be done by Union Labor. **PLEASE READ AND ORDER LABOR IF APPLICABLE.**

There are six (6) major unions that have jurisdiction over trade shows. The following guidelines will help you in preparing your exhibit to conform to union jurisdictions and adherence to them, which can save you a substantial amount of money.

TEAMSTER UNION

They unload all trucks or vehicles in dock, deliver the material to your booth and remove and re-load material at the close of the show. Teamsters handle all freight inside the exhibit hall, drop tables and carpet in booths, and can drive forklifts. The only exceptions to this are Machinery, which is handled by the Riggers & Machinery Movers Union, and small items which can be easily carried by one man, in one trip, without the aid of flat trucks, dollies, etc. **Exhibitor may carry in small packages including pop-up booths, provided they can be hand carried.**

RIGGER & MACHINERY MOVERS

Riggers, as members of the union, are usually referred to handle all machines. This includes unloading from trucks, moving material to your booth and uncrating them if necessary. Riggers also remove skids and re-skid machines and spot the machine in your booth. The weight and size of your machine will dictate the number of riggers you will need. As an example, if you require a forklift, you must have a full crew of riggers, three (3) men. If the machine is small and can be handled by one or two men, you will not be required to use a full crew. Exhibitors may carry computers or appliances, provided it can be reasonably done by hand. Exhibitors may remove small computers and appliances from a crate or box, provided that it can be done without a forklift or any power equipment. Computer equipment and small appliances crew sizes for operations requiring a rigger will be determined by the size of the job. If only one man is needed to do the work, then only one rigger will be required.

CARPENTERS UNION

The Carpenters handle the erection, installation and dismantling of display and exhibit booths. This includes work with the exception of machinery, signs or lighted headers, unless the sign or header is a permanently attached part of the display. Carpenters also re-crate machines for outbound loading. **Exhibitors may set-up or dismantle displays in booths of 10'x10' or less. A pop-up display shall be defined as a display system of 10' or less, that can be set up by one person in ½ hour or less, without the use of tools. Pop-up displays larger than 10', booth installation requiring use of tools, use of a ladder, or booths bigger than 10'x10' require union labor.**

DECORATORS UNION

Decorators handle installation of signs, drape background, table skirting, and other items of decorative nature that must be done after a display background is erected, such as photos and framed or unframed pictures. Exhibitors may hang their own corporate logos, small pictures and graphics when such items are designed to be attached by pre-set Velcro strips, permanently mounted hooks or snaps. **Exhibitors may set-up and take down 10'x10' displays ("pop-ups") if one person can accomplish the task in ½ hour or less without the use of tools. If booth space is larger than 10'x10' or require tools installation, then union labor is required.** Exhibitors may skirt table provided they do it with their own custom skirts without the use of staples, snaps or Velcro. Exhibitors may blow up balloons provided they are not used in display.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying the power lines to your booth, connecting equipment to the proper outlets, and installing any signs or headers that are lighted, unless they are permanently attached to the exhibit backwall.

GENERAL PROVISIONS

In each case where these rules indicate that an "exhibitor may" do something, this is interpreted to mean a full-time employee of the exhibiting company (full-time throughout the year, verifiable documentation must be provided upon request).

WHAT YOU CAN DO WITHOUT UNIONS IN THE CHICAGO AREA ARE:

Contrary to popular belief, exhibitors are allowed to do a few jobs in the comfort and privacy of their own booth. Hopefully this guideline will help. Exhibitors are allowed to unpack and repack their own product. This does not mean that because your product is a 10 ton assembly line, and is shipped in pieces, that you can assemble it; it means that if you are displaying some type of merchandise that comes in boxes, you can unpack and set out for display, providing no tools are required to open the boxes. Exhibitors are allowed to do the technical work on their machines. Example; fine line balancing, programming, additional electrical work, in most cases, and cleaning of the machines.

Events Exposition Services, Inc.

570 Rock Road Drive, Units L&M, East Dundee, IL 60118

Phone: 847.851.8691 ♦ Fax: 847.851.8714

www.eventsexposition.com

AUDIO VIDEO RENTAL ORDER FORM

Video Equipment				
Video monitors will not accept a computer signal. See Video Data Monitors.	Discount 2 Day Rate	Qty X	Add 20% for extra days	Total =
1/2 " VHS Player	\$85.00			
DVD Player	85.00			
20" Video Monitor	85.00			
27" Video Monitor	100.00			
Video Cart w/skirt	25.00			
Video Discount Package (includes)				
VHS or DVD, 27" monitor and video cart	185.00			
Video Data Monitors (LCD Flat Panel)				
20" LCD	235.00			
32" LCD	395.00			
42" LCD	475.00			
LCD Dual Post Stand	75.00			
CALL FOR ADDITIONAL SIZES & PRICES				
Audio Equipment				
Portable Battery Powered Systems (Approx. 6 hrs. charge)	Discount 1 Day Rate	Qty X	Add 50% for extra days	Total =
SYSTEM 1 (1-speaker w/stand & wired mic)	\$95.00			
SYSTEM 2 (2-speakers w/stand & wired mic)	175.00			
MISCELLANEOUS FOR ABOVE				
Wireless Handheld Mic	\$75.00			
Wireless LAV	100.00			
LARGE SYSTEMS (2) 12" 2-way speakers w/stands & 400 watt amp)	275.00			
4 Channel Mixer	45.00			
6 Channel Mixer	65.00			
Handheld wired mic	35.00			



EQUIPMENT TOTALS	
Order after deadline date add 20%	
Receiving/Handling Fee McCormick Place/Navy Pier, Add \$100.00 additional	N/A
Labor/Handling Fee Equipment over \$800.00 Please add 15% of equipment total	
GRAND TOTAL=	\$

RENTAL CONTRACT FORM MUST BE COMPLETE FOR ORDER TO BE PROCESSED.

MAIL ORDERS PAID BY CHECK & FAX ORDERS PAID BY CREDIT CARD



**Discount
Deadline Date:
February 12th, 2010**

AUDIO VIDEO RENTAL ORDER FORM

Exhibiting Company Information

Exhibitor Name:	Booth #:
Address:	
City:	State: Zip:
Contact Name:	Phone:
Email:	Fax:

***Delivery Date** _____

* Exhibitor must be present to sign for order at time of delivery. Please contact the Exhibitor Service Desk for delivery. At McCormick Place or Navy Pier, you must notify our representative that you are at your booth and have electrical power in place. We will then contact the Electricians for your delivery. Events Expo Audio Video is unable to guarantee a delivery time.

***Pick-up Date** _____

* Exhibitor is responsible for equipment until it is picked up by an Events Expo Audio Video representative. Pick-up will be at the close of the show unless otherwise specified. No removal of equipment will take place during show hours.

IF YOU CLAIM TAX EXEMPTION IN THIS STATE, PLEASE FURNISH A COPY OF YOUR TAX-EXEMPT CERTIFICATE WITH OUR ORDER

Please indicate method of payment. This section must be completed before your order can be processed. A credit card authorization is requested as a deposit against additional services and/or labor. Payment of any balances may also be made by company check upon presentation of statement while at the show, but a credit card authorization must be on file. Any balances outstanding as of move-out will be charged to your account.

Charge to: American Express Mastercard Visa Check Enclosed (payable to Events Expo)

(Credit Card orders may be faxed to 847.851.8714)

Account #	Expiration Date:
Name on Card:	
Card Member Signature:	Date:
Billing Address:	
City/State/Zip:	
Phone:	Fax:

ALL ORDERS SUBJECT OT LIMITS OF LIABILITY AND RESPONSIBILITY BELOW:

By executing this order form, Lessee agrees as follows:

1. **Cancellation:** In the event Lessee cancels this order, Lessee will be charged a cancellation fee equal to 10% of one day's rental of the subject equipment. Cancellation made within 48 hours of the delivery date will be charged a cancellation fee equal to one day's rental plus handling charges.
2. **Risk of Loss:** Equipment rental is the responsibility of Lessee. Any equipment, which is lost, damaged, or stolen while in Lessee's care of possession will result in Lessee being charged for replacement cost, labor or parts for repair, as the case may be.
3. Rentals in the City of Chicago are subject to the 8% Chicago Transaction Tax.
4. Insurance for the subject equipment is Lessee's responsibility.
5. On location, set-up and take-down by required union labor is not included in the equipment rental price.
6. Payment tendered for the specified equipment with this reservation form is an estimate only a nd any changes in equipment requirements and any labor charges will affect this estimate. Lessee is responsible for all charges.
7. It is the responsibility of the exhibitor to advise an Events Expo Audio Video representative of any problems with their order at show site. Absolutely no credits will be issued after show closing.

Authorization Signature: _____

Please Print or Type Name: _____

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 www.eventsexposition.com



**Discount
Deadline Date:
February 12th, 2010**

MATERIAL HANDLING RATE SCHEDULE

Exhibiting Company Information

Exhibitor Name: _____ Booth #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Contact Name: _____ Phone: _____
 Email: _____ Fax: _____

Shipments must be sent prepaid. Collect shipments will be refused. PLEASE LABEL AS FOLLOWS:

ADVANCE SHIPMENTS (TO WAREHOUSE)
 RECEIVING HOURS MONDAY-FRIDAY 8AM-4PM
FINAL RECEIVING DATE: 2/26/10
(YOUR FIRM NAME & BOOTH #)
 C/O EVENTS EXPO
 570 Rock Road Drive, Units L&M
 East Dundee, IL 60118

DIRECT SHIPMENTS (TO SHOWSITE) ARE NOT ALLOWED
****DIRECT SHIPMENTS (TO SHOWSITE) ARE NOT ALLOWED****

100 LBS. MINIMUM CHARGE PER SHIPMENT

ADVANCE SHIPMENTS – WAREHOUSE (Includes 30 days storage)
 Receive shipments at the warehouse; deliver to booth; remove and return empty containers. This service also includes removal of freight from booth & loading onto outbound carriers at the facility loading dock.

LATE SHIPMENTS
 Freight received at the warehouse AFTER the above deadline date, in addition to rates above.

DIRECT SHIPMENTS – EXHIBIT HALL
 Receive shipments at the exhibit hall during set-up hours only; deliver to booth; remove/return empty containers. This service also includes removal from booth and loading onto outbound carrier at the facility loading dock.

VAN LINE – CRATED EXHIBIT HALL
 Deliver to booth; remove and return empty containers. This service also includes removal of materials from booth and loading onto outbound carrier at the facility loading dock.

VAN LINE – UNCRATED/PAD WRAPPED – EXHIBIT HALL
 Deliver to booth, remove and return empty containers. This also includes removal from booth and loading onto outbound carrier at the facility loading dock.

SMALL PACKAGE – MAXIMUM WEIGHT OF 50 LBS. PER SHIPMENT
 Shipments totaling 50lbs or less will be charged at a per piece rate. Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition.

MOBILE EQUIPMENT
 Mobile equipment will be handled into and out of the convention facility.

NO PAYMENT SURCHARGE: (SHIPMENT RECEIVED WITHOUT PAYMENT)

Per 100 lbs.	Minimum per Shipment	Minimum Charge
\$75.00	100 lbs.	\$75.00
\$25.00	100 lbs.	\$25.00
\$75.00	100 lbs.	\$75.00
\$85.00	100 lbs.	\$85.00
\$95.00	100 lbs.	\$95.00
# of pieces	First Piece \$37.50	Each Add'l \$7.75
\$125 each way		
CONTACT EVENTS EXPO IN ADVANCE		
\$75 FLAT FEE		

****NOTE: SEPARATE SHIPMENTS RECEIVED BY EVENTS EXPO WILL NOT BE COMBINED****

Shipments arriving without a specified weight on the bill of lading will be assigned an approximate weight by EVENTS EXPO. This weight estimate will prevail.

******THE FOLLOWING IS MANDATORY FOR ALL COMMON FREIGHT******

INBOUND SHIPPING INFO-PRIOR TO EXHIBIT:

CARRIER _____ TRACKING NUMBER _____
 # OF SHIPMENTS _____ TOTAL # OF PIECES _____ DATE SHIPPED _____
 _____ Total Wt. 100 = Total C.W.T. @ \$ _____ per CWT = \$ _____ + _____ = \$ _____
(ROUNDED TO NEXT 100 LBS.) (APPLICABLE CHARGES) TOTAL

AIRWAYS & YRC ONLY* OUTBOUND SHIPPING INSTRUCTIONS – AT CLOSE OF EVENT *AIRWAYS & YRC ONLY

SHIP TO _____
 ATTENTION _____ STREET ADDRESS _____
 CITY/ST/ZIP _____ TELEPHONE _____
 CARRIER **AIRWAYS / YRC** TRACKING # _____
 # CRATES # DISPLAY CASE # CARTONS # SKID **TOTAL # OF PIECES**

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**Discount
Deadline Date:
February 12th, 2010**

**EVENTS EXPOSITION SERVICES, INC.
LIMITS OF LIABILITY AND SHIPPING INSTRUCTIONS**

- Remove all outdated labels prior to shipping out your materials and label your shipment as shown on the Material Handling Rate Schedule form. Shipments should not be addressed to the hotel/convention center early, as they do not have the facilities to receive them and may refuse them prior to installation of the show.
- Please forward copies of all bills of lading to EES. This will assist in the tracing of shipments if necessary. Copies of these should also be given to your show site representative.
- Make certain all your materials are properly insured while in transit to and from the convention site and for the duration of the convention. This usually can be done with "riders" to your existing insurance policy.
- All shipments should be made on an EES bill of lading. It is understood that all shipments are released to us at a value not to exceed \$0.30 per pound with a maximum of \$50.00 per article, or \$1,000.00 per shipment.
- Any shipments requiring special handling due to length, width, height or weight will be handled on a time and material basis. Any single piece due to its size, that cannot be fitted through doorway or elevators will be taken as far as possible and then becomes the responsibility of the exhibitor. Arrangements to enlarge such openings, if requested, will be made by EES at the exhibitor's expense. Please contact EES prior to sending this type of shipment.
- EES assumes no responsibility for concealed damage, damage to loose, uncrated materials, "pad wrapped" or "shrink-wrapped" materials, glass breakage, carpets in bags or poly, or material improperly packed.
- The responsibility of EES with respect to the goods stored hereunder shall be limited to the exercise of ordinary care and diligence by its officers and employees in receiving, handling, keeping and delivering the same. The company shall not be liable for loss or damage by the elements, fire, water, heat, frost, damp, dust, moth, rust, leakage, deterioration, acts of God, riot or unlawful disturbance of the peace or depreciation due to the lapse of time, ordinary wear and tear or perishable nature of the property, nor for injury to goods arising from the lack of proper packing or from improper packing or unpacking by other than its own employees, or other causes beyond its control.
- EES and its subcontractors will not be responsible for loss, delay, or damage due to strikes, lockouts or work stoppage of any kind.
- EES as the Material Handling contractor shall have control over all freight docks, doors, elevators and crate storage areas.
- EES and its subcontractors are not and cannot be, responsible for loss or disappearance of exhibitor's materials after they have been delivered to exhibitor's booth.
- Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by EES, or its sub-contractors, and the arrival of the representative at the booth, and during such time the shipment(s) will be left unattended in the booth. EES, and its subcontractors, shall not be responsible for any loss or damage that may occur during such period.
- Any shipments not handled by EES, but for which EES is required to handle storage of the empty shipping containers, a charge of \$10.00 per crate, case, box, or carton will be assessed.
- Exhibitor routings on outbound shipments will be honored when possible. In the event the designated carrier fails to pick up by the specified time, such shipments will be rerouted by EES.
- Exhibits left on the booth floor without return instructions will be returned to the exhibitor's address, freight collect, if possible.
- EES and its subcontractors cannot be responsible for disappearance of exhibitor's materials, which are picked up from the exhibitor's booth for loading out after the show. All bills of lading covering outgoing shipments, which are given to EES by exhibitors, will be checked at the time of pickup from the booth and corrections made where discrepancies exist.
- Relative to outgoing shipments, it is possible that there will be a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier, and during such time the shipment(s) will be left unattended in the booth. EES and its subcontractors will adjust the quantities of items on any bill-of-lading submitted to EES or its subcontractors, to conform to the actual count of such items in the booth at time of pickup.
- EES and its subcontractors shall not be responsible for crates and packaging, which are unsuitable for handling, in poor condition or having prior damage. Crates and packing should be of a design to adequately protect contents for handling by forklift and similar means. EES assumes no responsibility for loss or damage to crates and containers or their contents while said items are in storage.
- Any and all claims and disputes must be reported immediately On-site and will not be accepted any later than 30 days after the incident.

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Deadline Date:
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GENERAL FIRE SAFETY POLICIES & PROCEDURES

1. General fire safety policies and procedures have been established to ensure the EHDl Conference, it's guests, clients, personnel and related service industries are working in a safe environment, and in compliance with the city of Chicago statutes governing fire prevention. These policies & procedures should serve as a guidelines for all concerned & will be enforced by the InterContinental O'Hare. Any requests for variations or exceptions should be directed to the Meetings & Conventions Department at the InterContinental O'Hare and must be approved in writing by facility management.
2. All material, including scenery, drapes, signs, etc., used in construction of an exhibit booth must be flame retardant. Polyurethane must pass a "standard flame test". Only fire retardant, corrugated cardboard and paper will be used. Affix certificate of flame proofing to the booth.
3. No storage of any kind is allowed behind the back drapes, behind booth displays, or under tables. A maximum of one-day's supply of materials may be placed in an open area of your booth space.
4. No hazardous demonstrations, such as welding, cooking with natural gas, and heater demonstrations, etc. will be permitted without the written approval of the Chicago Fire Prevention Bureau. A copy of all paperwork regarding the request and the approval of the procedure from the Fire Department should be forwarded to the Meetings and Conventions Manager.
5. No hazardous material will be permitted in an exhibit. Hazardous materials include: open flame, hot coals, propane, gasoline, kerosene, radioactive material, oxygen, etc.
6. Vehicles or apparatus with fuel tanks for display must have a locking fuel cap and contain no more than 1/8 tank of fuel. Battery cable must be disconnected.
7. Exhibits with enclosed ceilings are not permitted. All exhibits should remain 18" below the ceiling/sprinkler system. Helium balloons are not permitted.
8. Floor plans of all exhibit booths exceeding 200 square feet must be submitted to a Meetings and Conventions Manager no less than 30 days before show opening.
9. All fire hose cabinets, pull stations, and emergency exits must be visible and accessible at all times.
10. All main and cross aisles, corridors, stairways, and other exit areas must maintain the required minimum width of 8 feet. No protrusions onto the aisles are permitted.
11. Smoking is not permitted during set-up or tear-down of shows, and it's restricted to authorized areas at any other time.
12. Cut trees, branches, and shrubs are prohibited in the hotel. Live plants must be maintained in their natural state.

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CREDIT CARD AUTHORIZATION FORM

This form must be completed, signed and accompanied by a copy of the front of the credit card noted below and drivers license in order to process your request. We recommend that the card copy be enlarged and lightened.

Return this form via fax or email to:

Fax:

[E-mail](#)

Today's Date _____

Group/Exhibitor Information requested:

I have made reservations for the following group(s). Please charge my credit card according to the details below.

Function Date(s) _____

Group/Exhibitor Name _____

Type of Card: MC Visa AMEXP Diners Discover

Will the card holder be on site? YES NO

If no who will sign for charges: _____
PLEASE PRINT

Credit Card Number: _____ Exp. Date: _____

Name as Printed on the Card: _____
PLEASE PRINT

Card Holders Signature: _____

Address: _____

City: _____ State: _____ Zip _____

Telephone # _____ Fax # _____

Email Address: _____

Charges to be billed to this credit card for:

All Guest Room Charges Guest Room /Room & Tax Only Catering Function / Event Charges

Other: (Please specify) Exhibit / Booth Expense

Intercontinental Chicago O'Hare Engineering Services Request Form

Return this form via fax or email to:

ORDER FORM FOR ENGINEERING SERVICES

All requests for serviced must be received by the hotel engineering department no later than 2 weeks prior to the group's arrival date. All listed prices are for 2 week advance orders. We cannot guarantee service or price requests less than 2 weeks pri

Company/Group Name:	Date:	
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Address:	City:	State:
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Contact Person:

Set-up Instructions:	Group's Master Account #:
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	Quantity	Price	Total
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110 Volt 1 Phase Electrical Supply Service

4 Outlet Quad Box 20 Amps - 1500 Watts		\$100	
--	--	-------	--

4 Outlet Quad Box 30 Amps - 3000 Watts		\$150	
--	--	-------	--

208 Volt 3 Phase Electrical Supply Service

20 Amp Service		\$250	
----------------	--	-------	--

30 Amp Service		\$350	
----------------	--	-------	--

100 Amp Service		\$500	
-----------------	--	-------	--

200 Amp Service		\$900	
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Spider Box		\$200	
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Extra Extension Cords		\$30	
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Power Strip		\$50	
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Additional Services

Electrical Set-up Fee		\$65	
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Banner Hanging- 1/2 Hour Minimum		\$100	
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Labor and Miscellaneous Services

1 Hour Minimum - Mon. - Fri. - 7:00 AM-3:30 PM		\$80/Hr	
--	--	---------	--

4 Hour Minimum - Sat. - Sun. - 7:00 AM-3:30 PM		\$130/Hr	
--	--	----------	--

4 Hour Minimum - After hrs- Holidays -- 3:30 PM-7:00 AM		\$160/Hr	
---	--	----------	--

Room Lock-out		\$25.00/room	
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Total Charges:			
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Installation and Service Requirements and Other

Vendor equipment must comply with all city, fire and safety codes.			
--	--	--	--

Two-wire systems and clamp-on lights are not permitted.			
---	--	--	--

Rates are subject to change. According to clients needs			
---	--	--	--

No charges for consumed electricity.			
--------------------------------------	--	--	--

Wall outlets are not included as part of the rental space.			
--	--	--	--

Do Not Write Below This Line - Hotel Use Only

Banquet Room:	Approved By:	Date:	
---------------	--------------	-------	--

Hotel Contact:	Phone:	Assigned To:	
----------------	--------	--------------	--

Chairs



CH100 JACOBSON CHAIR
Natural, Black, White



CH101 DELTA CHAIR
Black



CH102 MONACO CHAIR
Camel, Black



CH103 CHANEL CHAIR
Natural/Black



CH104 TOLEDO CHAIR
Natural/Chrome



CH105 BUNGIE CHAIR
Black/Chrome



CH106 CRISS CROSS
White/Chrome



CH107 HALLE CHAIR
Black, Blue



CH109 STRUCTURE CHAIR
Orange



CH110 CASCADE CHAIR
Red



CH111 STUDIO CHAIR
White



CH112 SIDEWALK CHAIR
Natural



CH113 LESLIE CHAIR
White

Bar Stools



ST200 RUBIN STOOL
Natural, Black



ST201 DELTA STOOL
Black



ST202 MONACO STOOL
Camel, Black



ST203 EQUINO STOOL
Black, Red, White, Natural - Adj.



ST204 TOLEDO STOOL
Natural/Chrome



ST205 BUNGIE STOOL
Black/Chrome



ST206 CRISS CROSS STOOL
White/Chrome



ST207 HALLE STOOL
Black, Blue



ST208 TICKLE STOOL
White, Orange, Red - Adj.



ST212 SIDEWALK STOOL
Natural

Café Tables



CT300/CT301 PEDESTAL TABLE
24" OR 30" Round - Black, White



CT302/CT303 CAFE TABLE
36" or 42" Round - Black, White, Grey



CT304 CHROME/GLASS
42" Round Glass



CT306 TRAVE TABLE
36" Round Chrome/Glass



CT307 BISTRO TABLE
30" Round Black, Natural, Wenge, White



CT309 MONACO TABLE - TRIANGLE
36" Black/Cherry, Black/Glass



CT310 CHROMA TABLE
27.5" Aluminum Square or Round



CT312 SIDEWALK TABLE
36"



CT350 AVANTE
36" x 60" Glass



CT353 ALTOS TABLE
36" x 60" Chrome/Glass

Bar Tables and Bars



BT400/401 BAR PEDESTAL TABLE
24" & 30" White, Black



BT402 BAR HIGH TABLE
36" Black, White, Grey



BT406 TRAVE BAR TABLE
32" Chrome/Glass



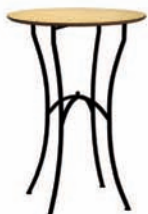
BT407 BRAVO BAR TABLE
30" Natural, Black, White, Wenge



BT409 MONACO BAR TABLE
36" Tri. Cherry, Glass



BT410 CHROMA BAR TABLE
23.5" Aluminum



BT412 SIDEWALK BAR TABLE
Natural



BT450 MANHATTAN BAR
Black/Stainless



BT451 INFORMATION COUNTER
Black, White



BT453 MILANO BAR
Wenge

Conference and Office Chairs



CO500 DAVE CHAIR
Black/Chrome



CO501 DANIELLE SIDE CHAIR
Black/Chrome



CO502 OTTO CHAIR
Black, White



CO505 LEATHER GUEST CHAIR
Black



CO506 LEATHER HIGHBACK CHAIR
Black



CO507 GUEST CHAIR
Black



CO508 MIDBACK CHAIR
Black



CO509 STACKABLE SIDE CHAIR
Black



CO510 STACKABLE ARM CHAIR
Black



CO511 EUROPA CHAIR
Black



CO512 TASK CHAIR
Black



CO513 TASK STOOL
Black, Adj.



CO514 EXECUTIVE TASK CHAIR
Black

Conference Tables



CF603 CONFERENCE TABLE
48" Black, White, Grey, Maple, Cognac



CF605 RECTANGULAR CONFERENCE TABLE
6' Cognac, Maple



CF606/CF608 CONFERENCE TABLE
6' & 8' Black, White, Grey

Office Furniture



OF651 DESK TWO DRAWER
Black, Maple - Locking



OF652 LATERAL FILE
Black, Maple, Cognac - Locking



OF653 STORAGE CABINET
Black - Locking



OF654 COMPUTER WORKSTATION
Black

Lounge Seating



LG700 ERIN SOFA
Black Leather



LG701 ERIN LOVE SEAT
Black Leather



LG702 ERIN CHAIR
Black Leather



LG703 SANTA FE LEATHER SOFA
Brown



LG704 SANTA FE LEATHER LOVE SEAT
Brown



LG705 SANTA FE LEATHER CHAIR
Brown



LG706 SCANDIC SOFA
Red, White Leather



LG707 SCANDIC CHAIR
Red, White Leather



LG708 FOCUS SOFA
Coco



LG709 FOCUS CHAIR
Coco, Sand



Lounge Seating



LG710 SIMPSON SOFA
Cream



LG711 SIMPSON CHAIR
Sage, Gold, Red, Black, Cream (not shown)



LG712 SOLO SOFA
Black



LG713 SOLO LOVESEAT
Black



LG714 SOLO CHAIR
Black



LG716 IBIZA LOVESEAT
White



LG717 IBIZA CHAIR
White



LG718 CELINI SOFA
Red, White



LG719 CELINI CHAIR
Red, White



LG720 CAPRI SECTIONAL SOFA
Black, White



LG721 CAPRI SECTIONAL BENCH
Black, White



LG750 BENCH OTTOMAN
Black Leatherette, White Microfiber



LG751 ROUND OTTOMAN
Red Leatherette



LG752 CUBE LEATHER OTTOMAN
Orange, Black, Green, Blue, Brown, White



LG 755 BLOCK OTTOMAN
Blue Microfiber



LG756 ANGLE OTTOMAN
Black, Silver, White - Leatherette





LG757 RECTANGLE BLOCK OTTOMAN
Black, Silver, White - Leatherette



LG780 STEN SWIVEL CHAIR
Black, Red,



LG781 SATURN CHAIR
Black, Blue, Orange



LG782 HAVANA LEATHER CHAIR
Brown



LG785 SLING CHAIR
White

Occasional Tables



OT800 MONZA SQ. COCKTAIL TABLE
Black



OT801 MONZA COCKTAIL TABLE
Black



OT802 MONZA END TABLE
Black



OT803 MONZA SOFA TABLE
Black



OT804 ANDRES COCKTAIL TABLE
Espresso



OT805 ANDRES END TABLE
Espresso



OT812 UMBRIA COCKTAIL TABLE
Chrome/Glass



OT813 UMBRIA END TABLE
Chrome/Glass



OT814 CAYMAN GLASS TABLE
Chrome/Glass



OT815 CAYMAN GLASS END TABLE
Chrome/Glass



OT818 SEATTLE COCKTAIL TABLE
Cappuccino



OT819 SEATTLE END TABLE
Cappuccino



OT820 SEATTLE SOFA TABLE
Cappuccino



OT824 ASPEN COCKTAIL TABLE
Maple



OT825 ASPEN END TABLE
Maple



OT826 NEWPORT COCKTAIL TABLE
Mahogany



OT827 NEWPORT END TABLE
Mahogany

Custom Furniture Collection



OT828 ABBY COCKTAIL TABLE
White



OT829 ABBY END TABLE
White



OT830 JUPITER SIDE TABLE
Black



OT832 EILEEN GREY SIDE TABLE
GLASS



OT833 LUMA CUBE
White



OT850 MONTEREY COCKTAIL TABLE
Black



OT851 MONTEREY END TABLE
Black



OT852 MONTEREY SOFA TABLE
Black



OT853 VERONA COCKTAIL TABLE
GLASS



OT854 VERONA END TABLE
GLASS

Extras



XT199 FOLDING CHAIR
Grey



XT904 REFRIGERATOR 4.1 CF
White



XT 906 VELOUR ROPE
Black, Red, Grey



XT909 WATERFALL STAND
Chrome - Adj.



XT910 COAT TREE
Aluminum



XT911 WASTEBASKET
Black



XT913 6-POCKET LIT. RACK
Black



XT914 2-SIDED LIT. RACK
Black



XT915 4 SIDED LIT RACK
Clear

Custom Furniture Collection



XT 917 CYLINDER PEDESTAL 16" dia.
30", 36" or 40" high
Black, White



XT 918 COMPUTER PEDESTAL
Black, White - Locking



XT 919 CUBE PEDESTAL 42" H
Black, White



XT 920 STACKER TABLE 16" SQ.
Black, Natural



XT 921 VEGA TABLE 18" DIA.
Black, Blue, Red, Yellow, Green



XT 922 LAURENCE SHELF 72" H
Black, White



XT 923/XT 924 METAL SHELVING
Black, White 54"H or 72"H



XT 925 CUBE SHELF
Natural



XT 950 TABLE LAMP

A

B

C

D



XT 951 FLOOR LAMP

A

B

C

D



XT 953 SILHOUETTE FLOOR LAMP
Red, White, Yellow

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www.anglesondesign.com

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
			\$	\$		

CHAIRS

CH100	JACOBSON CHAIR	BK NAT WH	85	110		
CH101	DELTA CHAIR	BK	95	125		
CH102	MONACO CHAIR	CAM BK	95	125		
CH103	CHANEL CHAIR	BK	125	165		
CH104	TOLEDO CHAIR	NAT	125	165		
CH105	BUNGIE CHAIR	BK	95	125		
CH106	CRISS CROSS CHAIR	WH	105	135		
CH107	HALLE CHAIR	BK BL	105	135		
CH109	STRUCTURE CHAIR	ORANGE	105	135		
CH110	CASCADE CHAIR	RED	105	135		
CH111	STUDIO CHAIR	WH	105	135		
CH112	SIDEWALK CHAIR	NAT	85	110		
CH113	LESLIE CHAIR	WH	95	125		

BAR STOOLS

ST200	RUBIN BAR STOOL	NAT BK	125	165		
ST201	DELTA BAR STOOL	BK	125	165		
ST202	MONACO BAR STOOL	CAM BK	125	165		
ST203	EQUINO ADJ. STOOL	BK RD WH NAT	150	195		
ST204	TOLEDO BAR STOOL	NAT	150	195		
ST205	BUNGIE BAR STOOL	BK	135	175		
ST206	CRISS CROSS BAR STOOL	WH	135	175		
ST207	HALLE BAR STOOL	BK BL	135	175		
ST208	TICKLE ADJ. STOOL	WH OR RD	135	175		
ST212	SIDEWALK BAR STOOL	NAT	115	150		

CAFÉ TABLES

CT300	PEDESTAL TABLE 24"DIA	BK WH	145	190		
CT301	PEDESTAL TABLE 30"DIA	BK WH	155	200		
CT302	CAFE TABLE 36" DIA	BK GY WH	200	260		
CT303	CAFE TABLE 42" DIA	BK GY WH	210	270		
CT304	CHROME/GLASS TABLE 42 DIA	GLASS	175	230		
CT306	TRAVE TABLE 36"DIA	GLASS	220	285		
CT307	BISTRO TABLE 30"DIA	NT BK WH WNG	165	215		
CT309	MONACO TABLE 36"TRI	CHRY GL	190	250		
CT310	CHROMA TABLE 27.5 SQ.	ALUMINUM	170	220		
CT312	SIDEWALK TABLE 36" DIA	NAT	175	230		
CT350	AVANTE 36X30	GLASS	225	295		
CT353	ALTOS TABLE 36X60	GLASS	250	325		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
			\$	\$		

BAR TABLES AND BARS

BT400	PEDESTAL BAR TABLE 24"DIA	BK WH	195	255		
BT401	PEDESTAL BAR TABLE 30"DIA	BK WH	240	315		
BT402	BAR HIGH TABLE 36" DIA	BK WH GY	250	325		
BT406	TRAVE BAR TABLE 32"DIA	GLASS	250	325		
BT407	BRAVO BAR TABLE 30"DIA	NT BK WH WNG	220	290		
BT409	MONACO BAR TABLE 36"TRI	CHRY GLASS	220	290		
BT410	CHROMA TABLE 27.5" DIA	ALUMNUM	195	255		
BT412	SIDEWALK BAR TABLE	NAT	190	250		
BT450	MANHATTAN BAR	STAINLESS	650	850		
BT451	INFORMATION COUNTER	BK WH	320	415		
BT453	MILANO BAR	WENGE	650	850		

CONFERENCE AND OFFICE CHAIRS

CO500	DAVE CHAIR	BK	140	185		
CO501	DANIELLE SIDE CHAIR	BK	125	165		
CO502	OTTO CHAIR	BK WH	150	195		
CO505	LEATHER GUEST CHAIR	BK	135	175		
CO506	LEATHER HIGHBACK CHAIR	BK	150	195		
CO507	GUEST CHAIR	BK	120	155		
CO508	MIDBACK CHAIR	BK	135	175		
CO509	STACKABLE SIDE CHAIR	BK	60	80		
CO510	STACKABLE ARM CHAIR	BK	65	85		
CO511	EUROPA CHAIR	BK	110	145		
CO512	TASK CHAIR	BK	95	125		
CO513	TASK STOOL	BK	120	155		
CO514	EXECUTIVE TASK CHAIR	BK	165	215		

CONFERENCE TABLES

CF603	CONFERENCE TABLE 48"DIA	COG MAP BK GY WH	275	360		
CF605	RECTANGULAR TABLE 6'	COG MAP	375	490		
CF606	CONFERENCE TABLE 6'	BK GY WH	325	425		
CF608	CONFERENCE TABLE 8'	BK GY WH	375	490		

OFFICE FURNITURE

OF651	DESK W/FILE PEDESTAL	BK MAP	385	500		
OF652	LATERAL FILE	BK MAP	350	455		
OF653	STORAGE CABINET	BK	325	425		
OF654	COMPUTER WORKSTATION	BK	130	170		

(CONTINUED ON NEXT PAGE)

Company Name

Show

Booth#

Contact Name

Phone Number

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Custom Furniture Continued



ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
LOUNGE SEATING						
			\$	\$		
LG700	ERIN LEATHER SOFA	BK	450	585		
LG701	ERIN LEATHER LOVESEAT	BK	400	520		
LG702	ERIN LEATHER CHAIR	BK	350	455		
LG703	SANTA FE LEATHER SOFA	BROWN	475	620		
LG704	SANTA FE LEATHER LOVESEAT	BROWN	425	555		
LG705	SANTA FE LEATHER CHAIR	BROWN	375	490		
LG706	SCANDIC LEATHER SOFA	WH RED	450	585		
LG707	SCANDIC LEATHER CHAIR	WH RED	350	455		
LG708	FOCUS SOFA	COCO	350	455		
LG709	FOCUS CHAIR	COCO SAND	275	360		
LG710	SIMPSON SOFA	CREAM	350	455		
LG711	SIMPSON CHAIR	RD GD BK SG CR	275	360		
LG712	SOLO SOFA	BK	350	455		
LG713	SOLO LOVESEAT	BK	315	410		
LG714	SOLO CHAIR	BK	275	360		
LG716	IBIZA LOVESEAT	WH	425	555		
LG717	IBIZA CHAIR	WH	375	490		
LG718	CELINI SOFA	WH RED	425	555		
LG719	CELINI CHAIR	WH RED	375	490		
LG720	CAPRI SECTIONAL SOFA	BK WH	450	585		
LG721	CAPRI SECTIONAL BENCH	BK WH	325	425		
LG750	BENCH OTTOMAN	BK WHITE	160	210		
LG751	ROUND OTTOMAN	RED	130	170		
LG752	CUBE LEATHER OTTOMAN	OR BL GR BK WH BR	125	165		
LG755	BLOCK OTTOMAN	BL	75	100		
LG756	ANGLE OTTOMAN	BK WH SLVR	350	455		
LG757	RECTANGLE BLOCK OTTOMAN	BK WH SLVR	150	195		
LG780	STEN SWIVEL CHAIR	BK RED	150	195		
LG781	SATURN CHAIR	BK BL OR	125	165		
LG782	HAVANA LEATHER CHAIR	BROWN	275	360		
LG785	SLING CHAIR	WH	175	225		
OCCASSIONAL TABLES						
OT800	MONZA SQUARE COCKTAIL	BK	160	210		
OT801	MONZA OVAL COCKTAIL	BK	150	195		
OT802	MONZA END TABLE	BK	125	165		
OT803	MONZA SOFA TABLE	BK	170	220		
OT804	ANDRES COCKTAIL TABLE	ESPRESSO	135	175		
OT805	ANDRES END TABLE	ESPRESSO	120	155		
OT812	UMBRIA COCKTAIL TABLE	GLASS	150	195		
OT813	UMBRIA END TABLE	GLASS	125	165		
OT814	CAYMAN COCKTAIL TABLE	GLASS	175	225		
OT815	CAYMAN END TABLE	GLASS	145	190		
OT818	SEATTLE COCKTAIL TABLE	CAPPUCCINO	150	210		
OT819	SEATTLE END TABLE	CAPPUCCINO	125	180		
OT820	SEATTLE SOFA TABLE	CAPPUCCINO	160	220		
OT824	ASPEN COCKTAIL TABLE	MAPLE	135	175		
OT825	ASPEN END TABLE	MAPLE	120	155		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
OCCASSIONAL TABLES (Con't)						
			\$	\$		
OT826	NEWPORT COCKTAIL TABLE	MAHOGANY	150	210		
OT827	NEWPORT END TABLE	MAHOGANY	125	165		
OT828	ABBY COCKTAIL TABLE	WH	175	225		
OT829	ABBY END TABLE	WH	150	210		
OT830	JUPITER SIDE TABLE	BK	150	210		
OT832	EILEEN GREY SIDE TABLE	GLASS	200	260		
OT833	LUMA CUBE	WH	325	425		
OT850	MONTEREY COCKTAIL TABLE	BK	150	210		
OT851	MONTEREY END TABLE	BK	125	165		
OT852	MONTEREY SOFA TABLE	BK	160	220		
OT853	VERONA COCKTAIL TABLE	GLASS	150	210		
OT854	VERONA END TABLE	GLASS	125	165		
EXTRAS						
XT199	FOLDING CHAIR	GY	35	45		
XT904	REFRIGERATOR 4.1 CF	WH	165	215		
XT906	VELOUR ROPE	BK RD GY	15	20		
XT909	WATERFALL CLOTHES STAND	CHROME	85	110		
XT910	COAT TREE	ALUMINUM	75	100		
XT911	WASTEBASKET	BK	15	20		
XT913	6 POCKET LIT RACK	BK	115	150		
XT914	2 SIDED 6 POCKET LIT RACK	BK	115	150		
XT915	CLEAR 4 SIDED LIT RACK	CLEAR	225	295		
XT917	CYLINDER PEDESTAL 16" DIA HEIGHT (CIRCLE CHOICE)	BK WH 30" 36" 40"	85	110		
XT918	COMPUTER PEDESTAL	BK WH	275	360		
XT919	CUBE PEDESTAL 24x 42" H	BK WH	175	225		
XT920	STACKER TABLE 16" SQ	BK NAT	35	45		
XT921	VEGA TABLE 18" DIA. ADJ.	BK BL RD YL GR	95	125		
XT922	LAURENCE SHELF 72" H	BK WH	150	195		
XT923	METAL SHELVING 54" H	BK WH	95	125		
XT924	METAL SHELVING 72" H	BK WH	125	165		
XT925	CUBE SHELF	NAT	125	165		
XT950	TABLE LAMP	A B C D	85	110		
XT951	FLOOR LAMP	A B C D	135	175		
XT 953	SILHOUETTE FLOOR LAMP	WH RD YL	150	195		
ORDER TOTAL:						

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 Veri Code _____ Exp. Date _____
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