

**State EHDI Coordinator Meeting**  
**Galt House Hotel, Louisville, KY**  
**March 11, 2015**

### **Meeting Purpose and Goals**

MCHB expects state EHDI programs to use Quality Improvement (QI) methodology as a prominent part of their MCHB-funded activities. The coordinator meeting last year focused on pairing up states with QI Advisors, who have been working with states to provide QI training, support and technical assistance. This year's coordinator meeting builds upon last year's meeting by providing an opportunity for experienced state EHDI coordinators to share how they are successfully incorporating (QI) methods to reduce loss to follow-up/documentation (LTF/D). The coordinator meeting will be on **Wednesday, March 11<sup>th</sup> from 8 AM to 2 PM in the Coombs Chandler room**. The state EHDI coordinator (or designee) for every state and territory is expected to attend. Please have each person from your state who will be attending the EHDI Coordinator Meeting (in most cases, this will only be one person) indicate on his/her EHDI Meeting registration form that he/she will be attending the coordinator meeting so that we can plan logistics.

In addition to becoming better acquainted with other EHDI coordinators, attendees will leave this meeting:

- With at least one specific QI strategy (including an initial PDSA) to improve LTF/D that they can start to test within 2 weeks after the meeting.
- Better understanding how QI methods can be used to systematically and rapidly improve EHDI programs.
- Being more familiar with additional QI resources that they can access to help improve their EHDI program.
- With strategies they can use to overcome challenges they may encounter in implementing QI strategies.

### **Meeting Description**

The meeting will consist of panels of experienced EHDI coordinators, each of whom will make a 5-6 minute presentation about how they have used QI methods during the past year to improve their EHDI programs. Each panel will include 4-5 people, each of whom will make a "rapid fire" presentation about a specific QI activity. Each presentation will address:

1. Why this QI strategy was chosen and its potential for improving LTF/D
2. What worked well about implementing this QI strategy
3. The challenges in doing PDSA's to implement this strategy and how those challenges were overcome
4. Advice for others who want to implement a similar QI strategy
5. What was learned from this QI activity

At the end of each panel, 15-20 minutes will be allocated for discussion and Q & A with the audience. Resources cited in each presentation will be posted on NCHAM's new QI Virtual Learning Community immediately after the meeting (more information about the Virtual QI LC is forthcoming). Alyson Ward ([alyson.ward@usu.edu](mailto:alyson.ward@usu.edu)) will be contacting states about participating in the panels in the next few weeks.

### **QI Advisor Availability at the EHDI Meeting**

NCHAM's QI advisors will be attending this year's meeting and are available to meet with you. If you are interested in an individual meeting with your QI advisor, please contact him/her or Alyson Ward to set up a time. The Brown room is set aside during March 8-10 for QI team meetings.

## Agenda for State EHDI Coordinator Meeting

7:30	Continental Breakfast (provided)
8:00	Welcome and introductions
8:30	QI Panel #1
9:15	QI Panel #2
10:30	Break
10:45	QI Panel #3
11:30	QI Panel #4
12:15	Lunch (provided). All the people from each MCHB Region (see below) will sit at an assigned table with NCHAM TA Network members and QI Advisors so that networking and brainstorming can continue during lunch.
1:15	QI Panel #5
2:00	Adjourn

By the conclusion of the meeting, each EHDI coordinator will have enough information about 20-25 specific QI strategies that have helped another state improve their EHDI program. A goal of the meeting is that each EHDI coordinator can return home and implement at least 2 similar strategies.

Note: The agenda for the meeting has been planned so that almost everyone can get flights home on Wednesday afternoon. The Louisville airport is only 15 minutes from the hotel and there are flights out to 46 state capitols that arrive before midnight. For people who prefer staying over Wednesday night, rooms will be available at the hotel at the government rate.

## NCHAM's National EHDI Assistance Network

